

Minutes of the Ashby cum Fenby Parish Council Meeting held at Ashby cum Fenby Church Hall on Monday 3rd March 2024 at 7.00PM

Present: Cllrs: John Shaw (Chairman), Barker, Hollingworth, Shaw and Thomson.

In attendance: The Parish Clerk and Ward Cllr Jackson

01:03/25 **Declarations of Interest:**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
None

02:03/25 **Apologies for Absence:**

To receive any apologies from Members not able to attend the meeting.

Cllr Hornby had sent apologies. Ward Cllr Pettigrew was unable to attend the meeting

03:03/25 **Open Forum:**

STANDING ORDER NO. 3

- e Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than (5) minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- j A person who speaks at a meeting shall direct his/her/their comments to the chair of the meeting.
- k Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

Date:

Signed:

No members of the public were present.

04:03/25 Minutes of the Previous Meeting(s):

To approve the minutes of the previous meeting.

RESOLVED: That the minutes be approved as a true record.

05:03/25 Police Report:

To receive the latest police report.

The Police report was noted.

06:03/25 Finance & Governance:

a) To approve payment of accounts.

RESOLVED: That the following payments be approved: -

Employee 1	Wages Month 11	£XXX
Employee 1	Expenses Month 11	£4.68
SSE	Telephone Box Electricity	£15.78

b) To receive an update on the bank mandate variation form.

It was noted that Cllr Thomson had now been provided with access to online banking.

c) To appoint an internal auditor for 2024-25

RESOLVED: That Anthony Shaw be appointed as the internal auditor for the 24-25 internal audit.

d) To note that Cllr Barker has negotiated a (goodwill) compensation payment of £50 from Northern Power Grid. This payment relates to a recent power outage and inconvenience caused to the Councillor having to repeatedly contact NPG to resolve the issue.

The Chairman thanked Cllr Barker for his work in obtaining the compensation.

e) To note newsletter income and expenditure for the year 2025-2026 (4 editions)

Newsletter expenditure - printing	£255.73
Newsletter income – adverts	£540.00
Annual Profit	£284.27

f) To receive information on councillor email addresses from the Joint Panel on Accountability and Governance Practitioners' Guide 2024 and agree any action.

The Council discussed dedicated councillor email addresses. The Clerk advised that the Council website provider would be able to set up mailboxes free of charge, and to set the mailboxes up on councillors' devices were required.

RESOLVED: That the Clerk will contact Mariner Computer Services to arrange for councillor mailboxes to be set up.

g) To consider meeting frequency for the year 2025-26.

Date:

Signed:

RESOLVED: That from April 2025, the meetings of the Parish Council shall be bi-monthly, taking place during the months of May, July, September, November, January, and March.

07:03/25 Planning:

a) To note the following planning decisions received from NELC: -

i) Planning Application Reference: DM/0799/24/FULA

Proposal: Erect 1.6m high boundary wall with access gates, alterations to widen existing highway access and associated works

Location: Springfield Main Road Ashby Cum Fenby North East Lincolnshire

REFUSED

b) To consider any comment on the following planning application(s): -

None received.

c) Pending Applications – Awaiting Decision by NELC: -

Planning Application Reference: DM/1222/23/OUT

Proposal: Outline application for the erection of two 5 bed dwellings with garages, driveways, landscaping, and new boundary fencing with all matters reserved.

Location: **Land Adj the Old Rectory Main Road Ashby Cum Fenby** North East Lincolnshire

Erect new detached dwelling, garage, and stables, with new boundary wall and gate in connection with farm and stud, with associated works

Moorhouse Farm Brigsley Road Ashby Cum Fenby North East Lincolnshire

Ref. No: DM/0873/22/FUL | Validated: Fri 30 Sep 2022 | Status: Awaiting decision.

Details in Discharge of Condition 3 (Drainage) pursuant to DM/0173/23/FUL

Fenby Hall Barton Street Ashby Cum Fenby North East Lincolnshire DN37 0RU

Ref. No: DM/0918/23/CND | Validated: Wed 20 Sep 2023 | Status: Pending Consideration

Proposal: Proposed 2-storey extension and refurbishment of an existing detached dwelling. The proposal includes the demolition of existing outbuildings, construction of a new detached garage, extension to the existing dwelling at ground and 1st floor, associated landscaping works, the extension of the existing barn and installation of solar panels to the roof.

Location: **Moorhouse Brigsley Road Ashby Cum Fenby** North East Lincolnshire

DM/1054/23/FULA

Date:

Signed:

It was agreed that the Clerk shall invite Andy Smith from NELC Drainage to a future meeting to discuss the Willow Lakes planning application and an update on general village drainage matters.

08:03/25 Litter:

To discuss the issue of litter within the village to include a date for a Keep Britain Tidy – the Big Spring Clean 2025 date (proposed date Saturday 22nd March)

It was agreed that the Clerk will contact NELC to ask if ten litter pickers can be loaned for the litter pick and collected after the event from the village green.

RESOLVED: That the date for the litter pick be approved.

09:03/25 Village Green:

- a) To consider management of the NELC adopted highway known as the Village Green in light of latest information regarding ownership.

The Clerk had contacted NELC Highways Assets to ask what the NELC maintenance regime is for the area, and to notify NELC that the Parish Council contractor maintains the green space and planters. It was agreed to follow up with NELC. It was felt that, if the Parish Council will be continuing to maintain the land, it would be beneficial for fencing or bollards along the roadside edge to protect the land.

RESOLVED: That the Clerk will contact NELC regarding the matter of protecting the 'village green' from damage to the grass by vehicles.

- b) To receive any response following a report via the NELC Portal of damage to the 'Village Green.'

The case had been closed by NELC – no further information was provided on the Portal.

10:03/25 Village Noticeboard:

To receive any updates on the village noticeboard restoration.

RESOLVED: That this matter be deferred to the next meeting, pending the obtaining of a quotation.

11:03/25 Community Led Plan:

To agree any updates to the 2016 Community Led Plan.

RESOLVED: That the proposed changes be made to the document to bring it up to date.

12:03/25 Community consultation:

- a) To agree a draft community consultation document designed to seek the views of the parishioners on the work of the Parish Council.

A community consultation was discussed. It was agreed that a newsletter article would be written in place of a full consultation.

RESOLVED: That an article be written for the newsletter on the role and limitations of the Parish Council.

Date:

Signed:

- b) To consider the purchase of a lockable secure collection box to be sited in the telephone box to receive this and future consultation responses. Cost £32.99 including VAT.

RESOLVED: That this item would not be purchased at this time.

13:03/25 Future Dates:

- a) Next Parish Council Meeting – Monday 7th April 2025 at 7PM – Ashby cum Fenby Church Hall.
Monday 12th May – Annual Parish Meeting 6.30PM and Annual Meeting of the Parish Council at 7PM.

That the dates be noted.

- b) Matters for discussion and inclusion on the next meeting agenda.

Newsletter.

Exclusion of Press and Public: To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

RESOLVED: That the public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

14:03/25 Personnel:

- a) To approve Clerk's wages and expenses payments.

RESOLVED: That the wages and expense payments be approved.

The meeting closed at 8.00PM

Date:

Signed: