

Minutes of the Ashby cum Fenby Parish Council Annual Meeting held at Ashby cum Fenby Church Hall on Monday 11th May 2026 at 7.00PM

Present: Cllrs: John Shaw (Chairman), Barker, Hollingworth, Hornby, C Shaw, and Thomson.

In attendance: The Parish Clerk and one member of the public.

01:05/26 To elect a Chair

To elect a Chair for the year 2026/2027. The elected Member shall sign a declaration of acceptance of office, witnessed by the Proper Officer.

RESOLVED: That Cllr Shaw be elected as Chair for the year 2026/2027.

02:05/26 To appoint a Vice-Chair

To appoint a Vice-Chair for the year 2027/2027.

RESOLVED: That Cllr Hornby be appointed as Vice-Chair for the year 2026/2027.

03:05/26 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
None

04:05/26 Apologies for Absence

To receive any apologies from Members not able to attend the meeting.
Ward Cllr Jackson had sent apologies.

05:05/26 Open Forum

STANDING ORDER NO. 3

- e Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than (5) minutes.

Date:

Signed:

- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- j A person who speaks at a meeting shall direct his/her/their comments to the chair of the meeting.
- k Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

A member of the public addressed the Parish Council on a range of matters.

06:05/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting.

RESOLVED: That the minutes be approved as a true record.

07:05/26 Committee Membership

To appoint 3 members and 3 substitutes to the Personnel Committee.

RESOLVED: That Cllrs Hornby, C Shaw and Thomson be appointed to the Personal Committee and the remaining councillors may stand in as substitutes as required.

08:05/26 External Bodies

To appoint representation to outside bodies: -

- ERNLLCA District Committee (2)
- Town & Parish Council Liaison Committee (2)

RESOLVED: That Cllrs Hollingworth and Hornby be appointed to the ERNLLCA District Committee and the Town & Parish Council Liaison Committee

09:05/26 Meeting Dates

a) To agree dates for meetings 2026/2027

April 2026	13 April 2026
May 2026	11 May 2026
June 2026	1 June 2026
July 2026	6 July 2026
August 2026	3 August 2026
September 2026	7 September 2026
October 2026	5 October 2026
November 2026	2 November 2026
December 2026	7 December 2026
January 2027	4 January 2027

Date:

Signed:

February 2027 **1 February 2027**

March 2027 **1 March 2027**

April 2027 **12 April 2027**

May 2027 **10 May 2027**

RESOLVED: That the dates be approved.

10:05/26 Finance & Governance

a) To approve payment of accounts.

RESOLVED: That

T Kuzemczak		Wages Month 1	XXX
T Kuzemczak		Expenses Month 1	4.68
T Kuzemczak		WFH Allowance Month 1	7.50
Southern Electric	553 7696 03	Electricity Bill Mar	13.52
HMRC		Tax/NI 26-27 Feb-Apr 26	113.80
Greenbarnes Ltd		Noticeboard	2,507.05

b) To confirm deadlines for AGAR submission – 30 June 2026

RESOLVED: That the date be noted.

c) To review Council's subscriptions: -

- ERNLLCA – East Riding & Northern Lincolnshire Local Council.

RESOLVED: That the subscription be noted.

d) To review direct debits: -

- HMRC – tax and national insurance
- ICO – annual subscription
- SSE – Telephone box electricity

RESOLVED: That the direct debits be approved.

e) To review council assets and inventory.

RESOLVED: That the asset register be approved with the flag pole and the two planters on the village green to be added.

f) To review delegation arrangements.

RESOLVED: That the Scheme of Delegation be approved.

g) To review Standing Orders and Financial Regulations.

RESOLVED: That the Standing Orders and Financial Regulations be approved.

h) To review the Council's employment policies and procedures.

RESOLVED: That the Grievance and new Disciplinary Policy be approved.

i) To review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

RESOLVED: That the Data Protection Policy be approved.

j) To review of the Council's complaints procedure.

RESOLVED: That the Council's complaints procedure be approved.

k) To review the Council's policy for dealing with the press/media.

RESOLVED: That the Media Policy be approved.

Date:

Signed:

- l) To review arrangements for insurance cover in respect of all insurable risks and to receive quotations for insurance renewal.

RESOLVED: That the quotation of £214.00 from Zurich Municipal be approved.

- m) To review the Council's financial risk assessment.

RESOLVED: That the financial risk assessment be approved.

- n) To receive and note the annual internal auditor's report.

RESOLVED: That the internal audit be noted.

- o) To approve year end accounts 2025-2026.

RESOLVED: That the year end accounts 2025-26 be approved.

- p) To approve the Annual Governance Statement 2025-2026 (AGAR Section 1).

RESOLVED: That the Annual Governance Statement 2025-2026 be approved.

- q) To approve the Accounting Statements 2025-2026 (AGAR Section 2).

RESOLVED: That the Accounting Statements 2025-2026 be approved.

- r) To approve the Certificate of Exemption.

RESOLVED: That the Certificate of Exemption be approved.

- s) To note the dates for the exercise of public rights – Wednesday 3rd June 2026 – Tuesday 14th July 2026.

RESOLVED: That the dates be noted.

11:05/26 General Power of Competence

To agree to continue to exercise the Council's General Power of Competence.

RESOLVED: That the Council shall to continue to exercise the Council's General Power of Competence.

12:05/26 Police Report

To receive the latest police report.

Cllr Hornby presented a crime report for Ashby cum Fenby.

13:05/26 Planning

- a) To note the following planning decisions received from NELC: -

None received

- b) To consider any comment on the following planning application(s): -

- i) [Planning Application Reference: DM/0877/25/FUL](#)

Proposal: Variation of Condition 2 (Plans) following DM/0940/19/FUL to alter lodge design and site layout

Location: Willow Lakes Ashby Hill Top Farm Barton Street Ashby Cum Fenby North East Lincolnshire

RESOLVED: That Ashby cum Fenby Parish Council has no further comment on this application.

The Council instructed the Clerk to chase an enforcement case and copy in the Chief Executive of NELC.

Date:

Signed:

14:05/26 Highways

- a) To receive a response from NELC on potholes on Main Road.

I can advise that the report for defective carriageway, near Springfield House, Main Road, Ashby cum Fenby was inspected on Friday 17th April 2026. During this inspection, defects were identified which meets the Council's investigatory criteria as set out in the highway inspection and maintenance policy. Accordingly, the attending highway inspector carried out a risk assessment of the defects on site, resulting in category 2 priority repairs being arranged. Having regard to the current forward program of highway maintenance repairs, I anticipate that these repairs will be completed within the next 3 to 4 months.

- b) To receive a response from NELC on verges on Thoroughfare.

16/4 It is under investigation in that options are being considered and a response will be provided in the next 5 -7 days.

15:05/26 Village Assets

To receive an update on the new noticeboard.

The new noticeboard had arrived and will be installed as soon as practicable.

A condition report on the telephone box will be conducted over the summer.

16:05/26 Village Newsletter

To receive any updates.

RESOLVED: That the next newsletter shall be published early July.

17:05/26 Future Dates

- a) Next Parish Council Meeting – Monday 1st June at 7PM – Ashby cum Fenby Church Hall.

RESOLVED: That the dates be noted.

- b) Matters for discussion and inclusion on the next meeting agenda.

The meeting closed at 8.25PM

Date:

Signed: