

Minutes of the Ashby cum Fenby Parish Council Meeting held at Ashby cum Fenby Church Hall on Monday 1st July 2024 at 7.00PM

Present: Cllrs: John Shaw (Chairman), Barker, Hollingworth and Shaw.

In attendance: The Parish Clerk, Ward Councillor Jackson and 3 members of the public.

01:07/24 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
None

02:07/24 Apologies for Absence:

To receive any apologies from Members not able to attend the meeting.

Apologies received from Ward Cllr Pettigrew.

03:07/24 Open Forum:

STANDING ORDER NO. 3

- e Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than (5) minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- j A person who speaks at a meeting shall direct his/her/their comments to the chair of the meeting.
- k Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

Date:

Signed:

A member of the public addressed the Parish Council regarding horse riding on bridleways/public rights of way within the Parish. The resident expressed some difficulties experienced within the parish whilst riding or walking with horses. The resident was signposted to NELC Public Rights of Way Officer.

A member of the public addressed the Parish Council regarding a neighbour issue. The resident was signposted to the relevant agencies.

04:07/24 Minutes of the Previous Meeting(s):

To approve the minutes of the meeting of Monday 3rd June 2024.

RESOLVED: That the minutes be approved as a true record.

05:07/24 Police Report:

a) To receive the latest police report.

The report was noted.

06:07/24 Finance & Governance:

a) To approve payment of accounts to 1st July 2024.

RESOLVED: That the following payments be approved:-

Employee 1	Wages Month 3	£XXX
Employee 1	Expenses Month 3	£4.68
Alexanders Gardens	Grass Cutting	£54.00
SSE	Electricity – Telephone Box	£9.10
E-Print (reimburse J Shaw)	Newsletter Printing	£61.80
St Peters Church PCC	Hall Hire July24-Sept24	£37.50

b) To receive an update on the bank mandate variation form.

RESOLVED: That the Clerk will email the bank to chase the processing of the mandate variation form.

c) To approve the updated Financial Regulations.

RESOLVED: That the Financial Regulations be adopted.

d) To agree to form a Personnel Committee and appoint three members.

**RESOLVED: That a Personnel Committee be formed with the following membership:-
Cllrs Hollingworth, Shaw and Thomson.**

e) To approve the Personnel Committee Terms of Reference.

RESOLVED: That the Personnel Committee Terms of Reference be approved.

f) To adopt a Disciplinary Policy

RESOLVED: That the Disciplinary Policy be adopted.

g) To adopt a Grievance Policy

RESOLVED: That the Grievance Policy be adopted.

Date:

Signed:

07:07/24 Planning:

a) **To note the following planning decisions received from NELC: -**
None received.

b) **To consider any comment on the following planning application(s): -**

Planning Application Reference: DM/0510/24/REM

Proposal: Reserved matters pursuant to DM/0992/23/OUT for the erection of 1 detached dwelling with attached double garage, roof lights and living accommodation at first floor and installation of solar panels (Plot 2)

Location: Flat 2 Humber View Barton Street Ashby Cum Fenby North East Lincolnshire

[View application](#)

RESOLVED: That Ashby cum Fenby Parish Council makes no comment on these reserved matters.

c) **Pending Applications – Awaiting Decision: -**

For information only – the Parish Council has already submitted comments on these applications:

[Outline application for the erection of two 5 bed dwellings with garages, driveways, landscaping and new boundary fencing with all matters reserved](#)

Land Adj The Old Rectory Main Road Ashby Cum Fenby North East Lincolnshire DN37 0QW
Ref. No: DM/1222/23/OUT

[Erect single storey extension to side and rear to provide additional stores area](#)

Freshney Cottage Post Office Lane Ashby Cum Fenby North East Lincolnshire DN37 0QS
Ref. No: DM/0323/24/FUL

[Change of use of land from field/paddocks to 23 holiday cabins with vehicle parking, landscaping and associated works](#)

Willow Lakes Ashby Hill Top Farm Barton Street Ashby Cum Fenby North East Lincolnshire DN37 0RU
Ref. No: DM/0523/23/FUL

d) **Planning enforcement – to consider any action regarding planning enforcement.**

The Clerk reported no response had been received from NELC Planning.

RESOLVED: That Clerk chases a response from planning enforcement.

08:07/24 National Grid Consultation:

To discuss proposals for upgrades to the electricity network.
It was noted that a report will go into the next newsletter.

Date:

Signed:

09:07/24 Highways/Public Rights of Way:

- a) To receive any correspondence or reports from councillors regarding highways matters.

It was noted that the Clerk would chase the report on the Post Office Lane footpath.

- b) To note application to NELC Highways for a sign to indicate the presence of ducks near the pond.

Noted.

- c) To receive any updates on the footpath on Ashby Lane.

The NELC Public Rights of Way Officer had emailed to advise he will visit the site to look at the footpath.

10:07/24 Parish Assets/Projects:

- a) To receive any correspondence or updates.

The village planters had been planted and require watering.

- b) Telephone box – to receive an update.

The Clerk had located a BT contract and letter which would indicate that the kiosk was adopted by the Parish Council in 2009. It has been added to the asset register.

RESOLVED: That the Clerk will arrange an electrical wiring test for the phone kiosk.

11:07/24 Village Newsletter:

To agree any action regarding the next edition of the village newsletter.

It was noted that the recent edition had received much positive feedback.

12:07/24 Hall Hire:

To receive an email from St Peters PCC regarding hall hire.

An email had been received from St Peters Church PCC advising of the cost of hall hire and invoicing arrangements.

13:07/24 Future Dates:

- a) Next Parish Council Meeting – Monday 5th August 2024 at 7PM – Ashby cum Fenby Church Hall.

The date was noted.

- b) Matters for discussion and inclusion on the next meeting agenda.

Donation to St Peters Church PCC for electricity.

Street sign on Post Office Lane at the entrance to Post Office Lane – Clerk to report that one leg is corroded to NELC

Exclusion of Press and Public: To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

Date:

Signed:

14:07/24 Personnel:

- a) To approve Clerk's wages and expenses payments.

RESOLVED: That the wages and mileage expenses be approved.

The meeting closed at 8.47PM

Date:

Signed: