

ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 8TH MAY 2019 AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Nick Pettigrew Cllr Jane Thomson
Cllr Brian Purchon Cllr John Shaw

In Attendance: Kim Kirkham Parish Clerk

19/005 Election of Chairman

The Clerk asked if there were any nominations for Chairman.
Cllr Nick Pettigrew proposed Cllr John Shaw, Cllr Jane Thomson seconded.
Cllr John Shaw agreed to accept the position. Chair duly elected; signed his Declaration of Acceptance of Office.

19/006 Election of Vice- Chairman

Cllr Purchon proposed Cllr Nick Pettigrew, Cllr Jane Thomson seconded.
Cllr Nick Pettigrew agreed to accept the position; Vice-Chair duly elected; signed his Declaration of Acceptance of Office. Cllrs Thomson and Purchon signed their Declaration of Acceptance of Office.

19/007 To receive apologies from Members not able to attend the meeting Ward Cllr Philip Jackson

19/008 Declaration of Interest (Model Code of Conduct Order 2012)

- (a) To record declaration of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 19/013 Whitsend Farm.

- (b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

19/009 Questions raised by members of the public on agenda items (15minutes)

1. A resident has raised a query regarding a notice attached to the public footpath sign at the entrance to Post Office Lane which reads, "No Driving or Parking on Verge. Penalty £50". Their question is; "is this byelaw still valid" Clerk reported that this byelaw is not enforceable by Civil Enforcement Officers (CEO). If the Parish Council wanted to put in a formal request for an enforceable byelaw to be considered like Waltham village, NELC have confirmed that they would investigate this. However, restricting parking on verges in a village with narrow lanes could obstruct the highway and it may be better to look at alternatives such as plastic posts in certain areas. Councillors agreed that the signs are taken down, Cllr Pettigrew agreed to look at possible alternative signage. **Action: Clerk to inform resident**
2. Cllr Purchon reported that a resident has raised concerns regarding the width of bridleway 87. Clerk advised that she has spoken to NELC Public Rights of Way officer who said: - '2 meters is the minimum, 3 meters maximum is requirement for a cross field bridleway. Although not

marked, this width is in fact available to users on this section of path. There are no physical obstructions preventing users from using the full 2m. NELC will continue to monitor growth of the crop, and if it gets to a stage where it is either obscuring the line of path or causing an inconvenience to users, they will act and instruct the landowner to rectify the situation. Councillors concurred with the advice received by NELC. **Action: Clerk to inform resident.**

19/010 Review of Governance/Procedural Documents for Council for the year.

To review and agree any amendments/necessary actions on the following:

1. Personnel Committee members - Approved.
2. Risk Management Strategy including any necessary Risk Assessment - Approved.
3. Governance Documents of Standing Orders – The Parish Council agreed to adopt paragraph 12 (2) of the revised Model Code, which permits councillors to make representation, answer questions or give evidence at a council meeting even though they have a prejudicial interest.
4. Financial Regulations – Approved
5. Approved; updated version for Standing Orders was adopted.
6. Fixed Assets - Approved.
7. Register of Interests - Councillors reviewed their Register of Interest (DPI's) forms and signed any amendments required
8. Website Provision and adherence to new audit procedures for 2019 - In place.
9. Insurance Provision - Approved.
10. Training Criteria – Council's strategy agreed that all new members were offered training courses and existing members encouraged to renew their training as offered - Approved
11. Community Emergency Plan – Some amendments were noted. Clerk to make changes; document to be approved at June's meeting.

RESOLVED: That all governance issues where approved require no changes, and others where shown to be actioned as agreed.

19/011 To approve the Minutes of the Meeting held on 1st April 2019

To consider and approve the minutes held on 1st April 2019. **Resolved: The minutes of the 1st April 2019 were approved as a true record and the Chairman signed them.**

19/012 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the Police Report to Councillors prior to the meeting. There have been 10 crimes reported in the Waltham Ward. **Action: Clerk to post Police Report on the Parish Notice Board.**

19/013 Highways / Public Footpaths / Items Carried Forward

- 09/104 *Whitsend Farm* – Cllr Pettigrew having declared an interest left the room. Clerk reported that she has received dates for a meeting. Councillors agreed a date, time and venue. **Resolved: Clerk to contact NELC.**
Cllr Pettigrew returned to the meeting.
- 18/144-1 Great British Spring Clean – **Resolved: Councillors agreed to postpone the litter pick this year.**
- 18/155-1 Ideas for Village Improvements – Clerk reported that Ashby cum Fenby village was outside the area for funding. **Action: Clerk to continue to look for opportunities for possible funding.**

19/014 Items for Discussion

1. Annual Insurance Renewal 2019/2020 – Clerk advised that the insurance has increased by £50 due to an admin fee. Councillors discussed the renewal asked the clerk to see if Came & Co would consider not charging the administration fee. **Resolved: The Parish Council agreed to renew the insurance with Came & Co.**

2. To elect two councillors to represent this council at ERNLLCA district committee meeting.
Resolved: Cllrs Shaw and Thomson were elected and Cllr Purchon as substitute to represent the Parish Council at ERNLLCA district committee meetings.
3. To consider whether two bus stops should be reinstated – Ashby Hill (NE & SW bound).
Action: The Parish Council discussed and agreed that as neither bus stops exist the bus stops should not be reinstated.

19/015 Planning Matters

Pending Consideration:

- a) DM/0986/18/FUL – Willow Lakes Leisure Park, Barton Street, Variation application of condition 7 (Approved Plans) and removal of condition 6 (External Materials) as granted on DC/104/13/WAB (Erect nine holiday cabins with vehicle parking in association with the existing commercial lake) to change external cladding material, reposition lodges and amend lodge types.
- b) DM/0987/18/FUL – Willow Lakes Leisure Park, Barton Street, Temporary consent for marketing suite and sales lodge with associated landscaping and car parking.
- c) DM/0988/18/FUL – Willow Lakes Leisure Park, Barton Street, Change of use from 12 touring caravans to 7 lodges with associated landscaping and car parking.
- d) DM/0990/18/FUL – Willow Lakes Leisure Park, Barton Street, Variation application of condition 2 (Opening Hours) and 12 (Use Class) pursuant to DC/535/10/WAB (Erection of cafe, new parking viewing and picnic area, construct new access & blocking up of existing access) to extend the opening hours and change use to restaurant.

19/016 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Clerk reported that Mr & Mrs Hornby after 20 years raising the flags have passed on the job to the Parish Council. Cllrs Shaw and Purchon agreed to take this job on. It was agreed that a new Union Jack flag should be purchased. **Action: Clerk to purchase a new Union Jack.**
2. VE Day 75th anniversary represents an important milestone in history, 75 years ago peace broke out and brought an end to nearly six years of war. VE Day 75 dawns on 8th May 2020. Local Parish and Town Councils are encouraged to take part in this unique celebration. For more information visit: - www.veday75.org . **Action: to be placed on the agenda nearer to the event.**

19/017 Future Dates

- Date of Next Meeting – **Monday 3rd June 2019 at 7pm.**
- Planning Committee Meeting – Wednesday 19th June 2019 at 9.30am in Grimsby Town Hall.

19/018 Audit

- a) Internal audit received; Internal Audit Report 2018/19 signed off by Internal Auditor. Councillors agreed invoice to be paid for £72.
- b) Certificate of Exemption form to be completed – Cllrs agreed; Certificate of Exemption signed by Chair and Clerk.
- c) Annual Governance Statement Approval 2018/19 – Governance Statement was approved by the Parish Council; completed and signed by chair and clerk.
- d) Accounting Statement Approval 2018/19 – Cllrs agreed; completed and signed by the Chair.
- e) To agree formal arrangements for inspection of accounts and make necessary arrangements. Clerk to place notice of 'Public Rights and Publication of Unaudited Annual Return' on the notice board and website.
Resolved: That the Annual Return be authorised with figures as approved and that Councillors approved the Chair's signature of approval of all Governance matters on the Annual Return. The return to be submitted to external auditors.

- f) HMRC VAT Return 2018/2019 – Clerk reported that the internal audit raised some queries regarding the VAT return, which have been addressed.

19/019 Finance

- a) Clerks Salary Review – Clerk left the room.
Councillors reviewed the pay scale provided by ERNLLCA and an increase of 70p per hour was agreed.
Clerk returned to the meeting.

To receive a list of Accounts payable up to 8th May 2019 and approve their payment: -

- 1) Kim Kirkham – Salary £133.90
- 2) Kim Kirkham – Mileage £27
- 3) Southern Electric – Telephone Box electric supply £6.70
- 4) Francene Woods – Internal Audit £72
- 5) Came & Co. Insurance - £168

RESOLVED: Accounts approved for payment.

The meeting closed at 20.25

Prepared by Kim Kirkham, Parish Clerk

Approved by: _____

These minutes are subject to approval at the next meeting of the Parish Council.



Local Community News

Protecting Communities, Targeting Criminals, Making a Difference

Waltham, Brigsley & Ashby-cum-Fenby Update May 2019

Crime

There have been 10 crimes reported in the Waltham Ward during April.

There were four reports of criminal damage:

Overnight 3rd & 4th April a fence panel was damaged in a rear garden on Westfield Road by someone 'garden hopping'. Overnight 18th & 19th April an electric fence at a farm on Skinners Lane was cut, allowing horses to get out.

During the evening of 22nd April a rear window was smashed at an empty property on Fairway.

Other crime include:

A male was arrested following an incident on Fairway on 22nd April. He has been charged with a public order offence.

Five assaults.

An offence of making malicious communications.

There has been three reports of ASB. Youths riding bikes on a building site off Grimsby Road.

Motorbike being ridden on the play area on Neville Turner Way.

Children playing 'knock door run on Fairway.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work. We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 716 Andy Potter andrew.potter@humberside.pnn.police.uk

PC 549 Sarah Swaby sarah.swaby@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk