

ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 4th SEPTEMBER 2017 AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Nick Pettigrew Cllr Jane Thomson
Cllr Stan Wood Cllr Brian Purchon
Cllr John Shaw

Apologies: Cllr Philip Jackson NELC Cllr Iain Colquhoun NELC

In Attendance: Kim Kirkham Parish Clerk

17/066 Election of Chairman

Cllr Jane Thomson nominated Cllr Nick Pettigrew for Chairman; proposal was seconded by Cllr Stan Wood and carried unanimously. **Resolved: Clerk to notify NELC.**

17/067 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 17/072 Whitsend.

(b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

17/068 Questions Raised by Members of the Public (15 minutes) on Agenda Items (under suspension of Standing Orders)

- None Present

17/069 To approve the Minutes of the Meeting held on 7th August 2017

The minutes of the meeting held on 7th August 2017 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 8th September & to be posted 15th September 2017.**

17/070 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the report to Councillors prior to the meeting. There have been 11 crimes reported in the Waltham Ward. **Action: Clerk to post Police Report on the Parish Notice Board.**

17/071 Community Led Plan (CLP)

The Chair read an e-mail received from Matthew Chaplin (NELC PROW Officer) regarding three issues that the Parish Council raised relating to public footpaths 89 and 90. Footpath 89 is being looked at with the legal department and footpath 90 has a diversion application. Projects for the future; possible diversion of bridleway 140 to exit opposite footpath 92, which may be upgraded to a bridleway. **Action: Councillors agreed to invite the Highways Officer to a meeting to discuss the concerns raised in the CLP.**

17/072 Highways / Public Footpaths / Items Carried Forward

- Footpath 89 width between Whitsend/The Thorns – NELC have confirmed that footpath 89 is being looked at by their legal department and there is a possibility of solving this issue.
Action: On going.
- 09/104 Misuse of Land Whitsend – Clerk advised that two dates have been put forward from NELC for a meeting; Tuesday, 19th and Thursday 21st September at 4pm. Cllr's agreed that Thursday 21st September was suitable. **Action: Clerk to contact NELC and Ward Councillors to confirm date.**
- 17/022-4 Training 'Being a Good Councillor' – Cllrs Shaw and Purchon confirmed that part three of the training course is scheduled for tomorrow; 5th September at Grimsby Town Hall 7pm and will give an update at October's meeting.
- 17/060-2 Ragwort in Fields – Clerk confirmed that the ragwort is in a field that belongs to Willow Lakes. Councillors agreed that a letter is sent. **Action: Clerk to send a letter to Willow Lakes.**
- Work Place Pension – Clerk confirmed that she has completed the legal duties required.
Resolved: Clerk to set a reminder to complete the legal duties again in three years.
Item to be deleted

17/073 Items for Discussion

1. Vacancy on the Parish Council – Clerk said that NELC has confirmed that the Parish Council can now go ahead and co-opt. **Action: Clerk to place a flyer on the notice board, telephone box and website.**

The following documents were placed in the distribution pack:

17/074 Information Update

HWRCC Membership information.

17/075 Planning Matters

Application Received:

- a) DM/0757/17/FULA – Ten Acres, Barton Street. Erect single storey indoor swimming pool with associated external works – Cllrs reviewed the plans and **no objections** were raised.

Pending Consideration:

- a) DM/0375/17/FUL – Kingsley, Brigsley Road. Change of use from domestic garden to camping site for three mobile camping pods.
- b) DM/0414/171REM – Land at Chapel Lane. Reserved matters application for appearance and landscaping following DM/0153/15/OUT (Outline application with access, layout and scale to be considered for the erection of one dwelling, garaging and access drive) to erect one dwelling, garaging and access drive
- c) DM/0663/17/OUT – The Cottage, Post Office Lane. Outline application to erect one dwelling with all matters reserved.

Approved:

- d) DM/1166/16/FUL – 2 Post Office Lane. Demolish existing dwelling and erect two detached dwellings to include attached garages, roof lights and creation of new access.
- e) DM/0539/17/FUL – Shaws Farm 2, Ashby Lane. Erect single storey detached garage to front to include extension to existing driveway.

17/076 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. An anonymous letter has been received regarding The Stables, Ashby Hill. Councillors agreed to forward the letter to NELC Martin Ambler, who said he would continue to monitor the site.

17/077 Future Dates

- Date of Next Meeting – **Monday 2nd October 2017 at 7pm.**
- Planning Committee Meeting – Wednesday 13th September 2017, at 9.30am in Grimsby Town Hall.
- ERNLLCA Annual General Meeting – Thursday 14th September, at 7pm in The Ropewalk, Barton upon Humber.

17/078 Finance

- To receive details from the Audit Report – The external auditors PKF Littlejohn LLP have concluded that it is their opinion that the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern. **Resolved: Notice of conclusion and Annual Return to be placed on notice board and website.**

To receive a list of Accounts payable up to 4th September 2017 and approve their payment: -

- Kim Kirkham – Salary £132.60
- Southern Electric – Telephone Box electric supply £6.70
- Ashby PCC – Q2 Room Hire £35

RESOLVED: Accounts approved for payment.

The meeting closed at 19.55

Prepared by: Kim Kirkham, Parish Clerk

Approved by: _____

These minutes are subject to approval at the next meeting of the Parish Council.