

# ASHBY CUM FENBY PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 5<sup>TH</sup> SEPTEMBER, 2016 AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson  
Cllr Stan Wood  
Cllr John Shaw  
Cllr Iain Colquhoun NELC

Cllr Nick Pettigrew  
Cllr Jane Thomson  
Cllr Ed Tippett

Apologies: Cllr Philip Jackson NELC

In Attendance: Kim Kirkham Parish Clerk  
Cllr Martin Archer (Waltham PC, Chair),  
Mr Dieter Nelson, and Mr Chris Carr

### 16/051 Richard Limmer - Senior Development Management Officer

The Chair welcomed Mr. Richard Limmer to the meeting. Mr Limmer thanked the Parish Council, Steering Group and residents for taking the time to complete the Community Led Plan. He advised that the CLP would be used as a background document, which can possibly be tied to national policy. He explained that NELC is governed by the national policy and that each case is dealt with on its own merit. NELC consult with the community and thoughts and aspirations of residence are taken into account. Councillors raised questions and concerns regarding the amount of planning applications that Ashby cum Fenby have been receiving. Richard Limmer reiterated that all views are presented to the planning committee and that each application is judged on its own merit. The Parish Council thanked Mr Limmer for attending the meeting.

### 16/052 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item's listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in agenda item 16/057 Whitsend Farm  
Cllr Jane Thomson declared a Personal Interest in agenda item 16/057-16/033-1  
Cllrs Tippett, Thomson and Wood declared a Personal Interest in agenda item 16/060  
Planning Matters DM/0660/16/FUL

(b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

### 16/053 Questions Raised by Members of the Public (15 minutes) on Agenda Items

- The Chair welcomed Mr Dieter and Mr Carr; they said that they were there to observe.
- Mr Archer was in attendance; he reported that a planning session will be held on Thursday 29<sup>th</sup> September at 5.30pm to 6.30pm in Doughty Learning Centre. It is aimed at members who might benefit from developing a better understanding of planning regulations in order to advise and support people in their Parish. **Resolved: The Parish Council agreed to discuss and let NELC know if any Councillor wished to attend this session.**

16/054 To approve the Minutes of the Meetings held on 3<sup>rd</sup> August, 2016

The minutes of the meetings held on 3<sup>rd</sup> August, 2016 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 12<sup>th</sup> September & to be posted 16<sup>th</sup> September, 2016.**

16/055 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the Police Report to Councillors prior to the meeting. **Action: Clerk to post Police Report on the Parish Notice Board.**

16/056 Community Led Plan (CLP)

The Chair read a letter received from Mr. Coe advising that NELC fully support the local communities and appreciate the work that has been put in to producing the CLP.

16/057 Highways / Public Footpaths / Items Carried Forward

- *Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.* Cllr Pettigrew having declared an interest left the room. The Chair advised that the landowner's appeal has been dismissed and the Judge has reinstated all five convictions. Cllr Pettigrew returned to the room. **Action: On going.**
- 14/110-2 The Stable, Ashby Hill – Cllr Pearson read Matthew Chaplin's e-mail, informing that planning enforcement cases can be very drawn out. The National Planning Policy Framework highlights that the council should negotiate when dealing with enforcement cases. **Action: On going.**
- 15/144-4 Almshouses and Church Footpath – The new pathway has been completed, which has greatly improved this area for weddings, funerals and access for the Church and Almshouses. **Resolved: The Parish Council resolved that section 137(1) of the Local Government Act 1972 will be used to record funding and costs, as a statutory power.**
- 16/024-2 Emergency Plan – Councillors discussed and resolved that the Emergency Plan should be sent to NELC for completion with details of residents who have confirmed their agreement to be part of the plan. **Action: Clerk to forward to NELC**
- 16/033-1 Manure left near Public Rights of Way directional sign, opposite Ash Trees, Main Road – Cllr Thomson having declared an interest left the room. Cllr Pearson read Martin Ambler's e-mail informing that the bags of manure have been removed from the location. Cllr Thomson returned to the room. *Item to be deleted*
- 16/045-1 Newsletter – Clerk handed out the draft newsletter. Councillors discussed and agreed that some changes needed to be made. **Action: Clerk to make changes and e-mail final draft to councillors for approval**
- 16/045-2 BW 91 Gate – Clerk stated that she has reported the gate again to Nicola Hardy. Nicola Hardy said 'Unfortunately, due to current workloads, the gate has not yet been modified by the Depot. I have rung them this morning to get some idea of timescales and they have informed me that it will be done in the next couple of weeks.' **Action: Ongoing**
- 16/048-2 Flooding on the road near the Church – Councillors Tippett and Pearson attended a site meeting with Andy Smith NELC (Senior Drainage Engineer). Mr Smith suggested that a new pipe from the road gully could be laid to outfall into the ditch down the east boundary of the church. **Action: Clerk to obtain three quotes**

16/058 Items for Discussion

1. Financial Risk Assessment – Clerk said that she has revised and updated the Financial Risk Assessment. **Action: The document was placed in the distribution bag for Councillors to peruse.**
2. NELC Highway Winter Service Review 2016 – Councillors discussed and agreed to request that the gritter loops into the T-junction on Ashby Lane and that all salt boxes are filled. **Resolved: Clerk to inform NELC**
3. Best Kept Village Competition Results – Ashby cum Fenby is the best new entrant in this competition. The presentations are on Thursday 22<sup>nd</sup> September at Immingham Civic Centre at 7.30pm. Cllr Tippett suggested that Mrs Hornby may consider collecting the award on behalf of the Parish Council. **Action: Clerk to contact Mrs Hornby**

**The following documents were placed in the distribution pack:**

16/059 Information Update

1. ERNLLCA Newsletter – August, 2016
2. Field Work – Summer, 2016
3. Countryside Voice – Summer, 2016

16/060 Planning Matters

**Application Received:**

- DM/0660/16/FUL – Land at Main Road. Erect one detached dwelling with attached garage and pair of semi-detached cottages, single storey detached stable and creation of new vehicular access. Cllrs Tippett, Thomson and Wood having declared a personal interest gave a brief statement and left the room. The Parish Council reviewed the plans and agreed to oppose this planning application. **Resolved: Clerk to e-mail the planning department with the Parish Councils decision**
- DM/0756/16/FUL – Land off Ashby Lane. Erect 7 dwellings and garaging with associated works including an attenuation pond, landscaping, off street parking for uses of the nearby Village Hall and a new footpath. The Parish Council reviewed the plans and agreed to oppose this planning application. **Resolved: Clerk to e-mail the planning department with the Parish Council decision**

**Appeal:**

- DM/0214/16/OUT – Fenby House, Post Office Lane. Outline application for the erection of a detached dwelling and residential annexe with all matters reserved.

**Pending Consideration:**

- DM/0604/16/FUL – Kingsley, Brigsley Road. Erect single storey extensions to front and rear, erect single storey outbuilding to include car port with driveway and parking.

16/061 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. ERNLLCA Grievance and Disciplinary Procedures Training – Tuesday 8<sup>th</sup> November at 7pm in the Town Hall Grimsby. Councillors were not available to attend this training session.
2. Town and Parish Council Liaison Committee – The Police and Crime Commissioner for the Humber area is expected to attend. Any agenda items before Thursday 15<sup>th</sup> September.
3. A resident has asked if her son could possibly clean some areas in the village for the voluntary section of Duke of Edinburgh. The Parish Council agreed that the various duties could be cleaning the post box, bench, litterbin and fingerpost sign. Also, the bench area around the T junction on Thoroughfare. **Action: Clerk to contact resident.**
4. Cllr Pearson reported hearing six gunshots between 6.30 to 7.30am on Saturday 3<sup>rd</sup> September, which may have been bird scarer? She reported this to the Police. Cllr Pettigrew stated he had also heard the gunshots. **Action: Clerk to contact police for further information.**

## 16/062 Future Dates

- Date of Next Meeting – **Monday 3<sup>rd</sup> October, 2016 at 7pm.**
- Planning Committee Meeting – Wednesday 14<sup>th</sup> September, 2016 at 9.30am in Grimsby Town Hall.
- ERNLLCA AGM – Thursday 15<sup>th</sup> September, 2016 at 7pm in Hallmark Hotel, North Ferriby
- Town and Parish Liaison Committee – Thursday 29<sup>th</sup> September at 7pm in Town Hall, Grimsby.
- NALC Annual Conference – 19<sup>th</sup> & 20<sup>th</sup> October, 2016 in Birmingham

## 16/063 Finance

- To receive details from Audit Report – The Audit Commission reported that in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have been met. On other matters affecting their opinion one item was noted: - Section 2, Box 8 does not agree with cash book figure on the bank reconciliation.’ Clerk advised this was due to an unrepresented cheque at year end.  
**Resolved: Notice of conclusion and Annual Return to be placed on notice board and council’s website.**

To receive a list of Accounts payable up to 5<sup>th</sup> September, 2016 and approve their payment: -

- Kim Kirkham – Salary £122.40
- Southern Electric – Telephone Box electric supply £6.70
- North Thorseby Parish Council – Donation £40
- Brigsley Village Hall Committee – Donation £40
- Blockfree Services Ltd – Road Gully Clean £66
- Hemswell Surfacing (Lincs) Ltd – Surfacing work near Church and Almshouses £3120
- Ashby PCC – Room Hire £35
- Hatcliffe Garden Services – Grass Cutting £138
  
- Deposit – Website Funding £503.00  
Surfacing work funding £2400

**RESOLVED: Accounts approved for payment.**

Ward Cllr Iain Colquhoun informed the Parish Council that ward funds have been reduced, however he might be able to allocate £500 to a project that the council maybe considering. He also advised that Steve Whittles (NELC Highways) could be contacted regarding the two signs at the junction of Ashby Lane and that he may consider replacing them. **Action: Clerk to contact NELC**

The meeting closed at 20.55

Prepared by: Kim Kirkham, Parish Clerk

Approved by: \_\_\_\_\_

*These minutes are subject to approval at the next meeting of the Parish Council.*