

ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 3rd OCTOBER, 2016 AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present: Cllr Cherry Ann Pearson Cllr Nick Pettigrew
Cllr Stan Wood Cllr Jane Thomson
Cllr John Shaw Cllr Philip Jackson NELC
Cllr Iain Colquhoun NELC

Apologies: Cllr Ed Tippett

In Attendance: Kim Kirkham Parish Clerk

16/064 Declaration of Interest (Model Code of Conduct Order 2012)

- (a) To record declaration of interest by any member of the Parish Council in respect of the agenda item's listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in agenda item 16/069 Whitsend Farm and 16/069-16/048-2

- (b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

16/065 Questions Raised by Members of the Public (15 minutes) on Agenda Items

- None in attendance

16/066 To approve the Minutes of the Meetings held on 5th September, 2016

The minutes of the meetings held on 5th September, 2016 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 7th October & to be posted 14th October, 2016.**

16/067 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. There have been six incidents in Ashby Cum Fenby. Councillors raised their concerns regarding the amount of burglaries and asked what steps the Police will be taking. **Action: Clerk to contact the Police and post Police Report on the Parish Notice Board.**

16/068 Community Led Plan (CLP)

The Chair asked to defer this item until November's meeting. **Action: Councillors agreed. Clerk to re agenda.**

16/069 Highways / Public Footpaths / Items Carried Forward

- *Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.* The Chair stated that NELC released a press article to Grimsby Telegraph regarding the outcome of the court case. Councillors discussed the footpath and taking of grass verge and agreed to wait until the misuse of land is finalised. **Action: On going.**
- 14/110-2 The Stable, Ashby Hill – Clerk reported that the case is with NELC legal department and that there will be a hearing soon. **Action: On going.**
- 16/024-2 Emergency Plan – Clerk advised that the Emergency Plan has been forwarded to Councillors prior to the meeting; a hard copy and a public facing version. **Resolved: The Parish Council agreed to adopt the Emergency Plan. Clerk to upload to the website. Item to be deleted**
- 16/045-1 Newsletter – Councillors confirmed they had delivered the Newsletters and CLP. **Action: Clerk to e-mail a copy to both Ward Councillors. Item to be deleted**
- 16/045-2 BW 91 Gate – Clerk reported that the repair to the gate has been completed and should any further issues arise please let the PROW team know. *Item to be deleted*
- 16/048-2 Flooding on the road near the Church – The Chair advised that she and the Clerk had a site meeting with C.E. Smith & Sons. She explained that they had suggested removing the existing kerbs and replace with gravel. However, this option might cause the webbing to migrate. Councillors discussed other options and agreed to seek further advice from Andy Smith NELC. **Action: Clerk to ask Andy Smith if he would consider putting together a brief specification. Cllr Pettigrew also agreed to e-mail the clerk with a specification.**
- 16/058-1 Financial Risk Assessment – Councillors discussed and agreed to adopt. **Resolved: Clerk to place on file. Item to be deleted**

16/070 Items for Discussion

1. Purchase of Shredder – Clerk made a request to purchase a shredder for confidential documents. She suggested that the cost could possibly be shared with Brigsley Parish Council. **Action: Councillors discussed and agreed to the request.**
2. Village Green – The Chair advised that the village green is not registered in the Parish Council name. Councillors discussed and agreed that the green should be registered as this is a community asset. The Chair also mentioned that a resident has raised concerns that some of the trees obscure seeing oncoming traffic. It was suggested that all Councillors will look at the Village Green over the coming month and then discuss at the next meeting. **Action: Clerk to contact NELC.**
3. Handling Complaints – The Parish Council discussed adopting the model protocol, grievance and disciplinary procedures. Councillors also discussed appointment of Personnel Committee members for the year. **Resolved: Members agreed to adopt the above procedures. Clerk to notify ERNLLCA and update documents.**
4. Capping of Parish and Town Councils – Documents were placed in distribution bag

The following documents were placed in the distribution pack:

16/071 Information Update

1. ERNLLCA Newsletter – September, 2016

16/072 Planning Matters

Pending Consideration: -

- DM/0660/16/FUL – Land at Main Road. Erect one detached dwelling with attached garage and pair of semi-detached cottages, single storey detached stable and creation of new vehicular access.
- DM/0756/16/FUL – Land off Ashby Lane. Erect 7 dwellings and garaging with associated works including an attenuation pond, landscaping, off street parking for use of the nearby Village Hall and a new footpath.

Appeal: -

- DM/0214/16/OUT – Fenby House, Post Office Lane. Outline application for the erection of a detached dwelling and residential annexe with all matters reserved.

Approved: -

- DM/0604/16/FUL – Kingsley, Brigsley Road. Erect single storey extensions to front and rear, erect single storey outbuilding to include car port with driveway and parking.

16/073 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. NELC have confirmed that if they have enough in their budget, the two directional signs at the T-junction will be replaced. This could take up to four months.
2. Best Kept Village award – Cllr Shaw agreed to photocopy and laminate the certificate.
Action: Clerk to place on Notice Board and Church Hall Notice Board.
3. Clerk said that she has received two planning applications. She advised that both NELC case officers have agreed to an extension for comments after November's meeting. The applications were placed in the distribution bag.
4. Further consultation on NELC Pre-Submission Draft Local Plan is underway. The latest round of consultation started Monday 3rd October and ends on Friday 28th October. A copy of the pre-submission and documents can be found on the following link: - <http://nelincs-consult.objective.co.uk/portal>

16/074 Report

- To receive a report on the planning session and Town and Parish Liaison Committee - Cllr Pearson gave a brief synopsis on the above. She informed Councillors that 95% of planning applications are decided under delegated powers. Cllr Pearson said that the Police and Crime Commissioner attended the Town and Parish Liaison Committee who outlined what his plans were for the future.

16/075 Future Dates

- Date of Next Meeting – **Monday 7th November, 2016 at 7pm.**
- Planning Committee Meeting – Wednesday 12th October, 2016 at 9.30am in Grimsby Town Hall.

16/076 Finance

- Q2 Financial Review was given to Councillors and explained by the clerk.

To receive a list of Accounts payable up to 3rd October, 2016 and approve their payment: -

- Kim Kirkham – Salary £122.40
- Southern Electric – Telephone Box electric supply £6.70

RESOLVED: Accounts approved for payment.

The meeting closed at 20.24

Prepared by: Kim Kirkham, Parish Clerk

Approved by: _____

These minutes are subject to approval at the next meeting of the Parish Council.