

ASHBY CUM FENBY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 9TH MAY, 2016 AT 7.00PM IN THE CHURCH HALL, ASHBY CUM FENBY

Present:	Cllr Cherry Ann Pearson Cllr Ed Tippett Cllr John Shaw	Cllr Nick Pettigrew Cllr Jane Thomson Cllr Stan Wood
Apologies:	Cllr Iain Colquhoun NELC	Cllr Philip Jackson NELC
In Attendance:	Kim Kirkham Parish Clerk	Mr Tom Williams and Mr Dieter Nelson

16/001 Election of Chairman

The Clerk asked if there were any nominations for Chairman.
Cllr N Pettigrew proposed Cllr CA Pearson and Cllr E Tippett seconded.
Cllr CA Pearson agreed to accept the position. Chair duly elected; signed her Declaration of Acceptance of Office.

16/002 Declaration of Interest (Model Code of Conduct Order 2012)

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda item's listed below. Members declaring interest should identify the agenda item and type of interest being declared.

Cllr Nick Pettigrew declared a Personal Interest in Agenda Item 16/008 Whitsend Farm
Cllr Ed Tippett declared an Interest in Agenda Item 16/008-15/144-4 Almshouses and Church Footpath.

(b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

16/003 Election of Vice- Chairman

Cllr J Thomson proposed Cllr N Pettigrew and Cllr J Shaw seconded.
Cllr N Pettigrew agreed to accept the position; Vice Chair duly elected.

16/004 Questions Raised by Members of the Public (15 minutes) on Agenda Items

- The Chair welcomed Mr. Tom Williams and Mr. Dieter Nelson. Mr Williams explained that he is currently undertaking a feasibility study and pre-application discussions for a residential development on the paddock adjacent to Park Close. He is at very early stages of discussions with the local authority. He gave a brief synopsis of the schematic proposal to build six, three or four bedroom houses. The Parish Council did not make any comment and thanked them for attending the meeting.

16/005 To approve the Minutes of the Meeting held on 4th April, 2016

The minutes of the meetings held on 4th April, 2016 were approved and signed by the Chair as a true record. **Action: Clerk to prepare draft minutes by 13 May & to be posted 20 May, 2016.**

16/006 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the Police Report to Councillors prior to the meeting. There have been 16 crimes reported in the Waltham Ward and one incident for Ashby cum Fenby during April. **Action: Clerk to post Police Report on the Parish Notice Board.**

16/007 To discuss and agree the Adoption of the Community Led Plan

The Parish Council unanimously agreed to adopt the Community Led Plan to be adopted. The Community Led Plan was duly adopted. **Action: Clerk to email the document with a covering letter to the relevant NELC departments for their comments.**

16/008 Highways / Public Footpaths / Items Carried Forward

- *Whitsend Farm/The Thorns Footpath width (FP89) / 09/104 Misuse of Land Whitsend Farm.* Cllr Pettigrew having declared a personal interest left the room. The Chair read the e-mail received from Simon Jones NELC advising that their appeal was allowed and the next move is to ask the Crown Court to list the matter for directions. **Action: On going.**
- 14/064-3 BW91 Public Path Diversion Order – Nicola Hardy's email dated 15th April confirmed that the bridleway is now open for all to use. *Item to be deleted.*
- 14/110-2 The Stable, Ashby Hill – Cllr Pearson read out an e-mail from Matthew Chaplin (NELC) who said – 'I have spoken to the owner of the stables who has requested an alternative use for the caravans and I need to discuss this with a senior planning office.' The Parish Council are very dissatisfied with the outcome so far and asked for something more definite before their next meeting. **Action: Clerk to contact Martin Ambler NELC.**
- 15/061-1 Damage to Telephone Box – Cllrs Tippet and Pettigrew confirmed that the work has nearly been completed. However, they need another two glass panes. Cllr Pearson thanked both councillors for undertaking the work. **Action: Clerk to order another two panes of glass.**
- 15/105-1 Queens 90th Birthday Celebrations, Sunday 12th June, 2016. Councillors worked their way through a 'To Do' list. **Action: Councillors and clerk to carry out their various delegated tasks. Tickets to be produced and distributed.**
- 15/117-2 Flooding of road near the Church – Councillors discussed and agreed to review on a regular basis. **Action: Clerk to place as an agenda item for September. Item to be deleted**
- 15/129-3 Tarmac Chippings, Main Road opposite Ash Trees – Councillors discussed and agreed that no further action is needed. *Item to be deleted.*
- 15/144-4 Almshouses Houses and Church, Footpath - The Parish Council agreed to take the footpath on as a project and receive donations from the Almshouses and Church. Cllrs Tippet and Thomson to organise. **Action On going.**

16/009 Items for Discussion

1. Insurance Quotes and Renewal – Councillors discussed quotes obtained and decided to stay with Came & Co. **Action: The Parish Council agreed for the insurance to be renewed at £164.25. Cheque to be written and signed before renewal date.**
2. Review of Financial Regulations – New draft copy to update, Clerk discussed new points. Councillors agreed with the changes. **Action: Clerk to update document; adopt at June's meeting.**
3. Ashby PCC Room Hire Increase – The Parish Council agreed the new increase of £35 per quarter. **Action: Clerk to update records and pay the new amount when due.**

The following documents were placed in the distribution pack:

16/010 Information Update

1. ERNLLCA Newsletter – April, 2016
2. Came & Co – Council Matters Spring 2016
3. CPRE Field Work – Spring 2016
4. Countryside Voice – Spring 2016

16/011 Planning Matters

Amended Application Received:

- DM/0214/16/OUT – Fenby House, Post Office Lane. Outline application for the erection of a detached dwelling and residential annexe with all matters reserved. Councillors agreed to oppose this application for the following reason: - This application is outside the proposed village development boundary and does not fit in with the Community Led Plan.
- DM/0212/16/FUL – Rose Cottage, Main Road. Demolition of existing conservatory and garage, erect side extension to existing property and erection of detached garage to rear. Councillors reviewed the amended plans and agreed not to object in principle to this application, but feel that this is still an over development of the site and should be scaled down.

Approved:

- DM/0115/16/FUL – Ashby House, Main Road. Erect single storey extension to rear to form orangery.

16/012 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Clerk advised that the village planters needed to be planted with summer bedding. Councillors agreed the bedding plants to be red, white and blue to commemorate the Queens 90th Birthday. **Action: Clerk to contact Catherine Naylor.**

16/013 Future Dates

- Date of Next Meeting – **Monday 6th June, 2016 at 7pm.**
- Planning Committee Meeting – Wednesday 25th May, 2016 at 9.30am in Grimsby Town Hall.

16/014 Finance

- Annual Audit for year ending 31st March, 2016 – The Annual governance statement and accounting statements for 2015/2016 has been approved by the Parish Council for submission to the External Audit Commission.
- The Asset Register was discussed and agreed the replacement values.
- VAT Return 2015/2016 – VAT Return completed for submission.

To receive a list of Accounts payable up to 9th May, 2016 and approve their payment: -

- Kim Kirkham – Salary £122.40
- Southern Electric – Telephone Box electric supply £6.70
- Blockfree Services Ltd - £66.00
- Francene Woods – Internal Audit £60.00
- Catherine Naylor – Grass Cutting Services £72.00

RESOLVED: Accounts approved for payment.

The meeting closed at 21.17

Prepared by: Kim Kirkham, Parish Clerk

Approved by: _____

These minutes are subject to approval at the next meeting of the Parish Council.