

ASHBY CUM FENBY PARISH COUNCIL

Clerk to the Parish Council Mrs Kim Kirkham

Telephone (015047 608488)

e-mail ashbyparishclerk@gmail.com

website www.ashbycumfenbypc.com

THERE WILL BE A MEETING OF ASHBY CUM FENBY PARISH COUNCIL ON WEDNESDAY 8TH MAY 2019 AT 7PM IN THE CHURCH HALL

AGENDA

- 19/005 Election of Chairman
Councillors to nominate and elect a Chairman for 2019/20. Chairman then to sign his/her Declaration of Office.
- 19/006 Election of Vice-Chairman
Councillors to nominate and elect.
- 19/007 To receive apologies from Members not able to attend the meeting
- 19/008 Declaration of Interest (Model Code of Conduct Order 2012)
- (a) To record declaration of Interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- (b) To note dispensation's given to any member of the council in respect of the agenda items listed below.
- 19/009 Questions raised by members of the public on agenda items (15minutes)
- 19/010 Review of Governance/Procedural Documents for Council for the year
To review and agree any amendments/necessary actions on the following: -
1. Personnel Committee members.
 2. Risk Management Strategy including any necessary Risk Assessment.
 3. Governance Documents of Standing Orders and Financial Regulations.
 4. Fixed Assets.
 5. Register of Interests.
 6. Website Provision and adherence to new audit procedures for 2019.
 7. Insurance Provision.
 8. Training Criteria
 9. Community Emergency Plan.
 10. Community Led Plan.
- 19/011 To approve the Minutes of the Meeting held on 1st April 2019
- 19/012 Police Report
- 19/013 Highways / Public Footpaths / Items Carried Forward
- 19/104 Misuse of Land Whitsend.
 - 18/144-1 Great British Spring Clean – date to be re-arranged

- 18/155-1 Ideas for Village Improvements.

19/014 Items for Discussion

1. Annual Insurance Renewal 2018/19.
2. To elect two councillors to represent this council at ERNLLCA district committee meetings.
3. To consider whether two bus stops should be reinstated – Ashby Hill (NE & SW bound)

19/015 Planning Matters

Pending Consideration:

- a) DM/0986/18/FUL – Willow Lakes Leisure Park, Barton Street, Variation application of condition 7 (Approved Plans) and removal of condition 6 (External Materials) as granted on DC/104/13/WAB (Erect nine holiday cabins with vehicle parking in association with the existing commercial lake) to change external cladding material, reposition lodges and amend lodge types.
- b) DM/0987/18/FUL – Willow Lakes Leisure Park, Barton Street, Temporary consent for marketing suite and sales lodge with associated landscaping and car parking.
- c) DM/0988/18/FUL – Willow Lakes Leisure Park, Barton Street, Change of use from 12 touring caravans to 7 lodges with associated landscaping and car parking.
- d) DM/0990/18/FUL – Willow Lakes Leisure Park, Barton Street, Variation application of condition 2 (Opening Hours) and 12 (Use Class) pursuant to DC/535/10/WAB (Erection of cafe, new parking viewing and picnic area, construct new access & blocking up of existing access) to extend the opening hours and change use to restaurant.

19/016 Clerk's Report

19/017 Future Dates

- Date of Next Meeting – **Monday 3rd June 2019 at 7pm**
- Planning Committee Meeting – Wednesday 19th June 2019 at 9.30am in Grimsby Town Hall.

19/018 Audit

- a) To receive update on Internal Audit; agree any necessary actions.
- b) Certificate of Exemption form to be completed.
- c) Annual Governance Statement Approval 2018/19.
- d) Accounting Statement Approval 2018/19.
- e) To agree formal arrangements for inspection of accounts and make necessary arrangements.
- f) HMRC VAT Return 2018/19

19/019 Finance

- a) Clerks salary review.
 - To receive a list of Accounts payable up to 8th May 2019 and approve their payment:
 1. Kim Kirkham – Salary.
 2. Southern Electric – Telephone Box.
 3. Annual Insurance Renewal.
 4. Francene Wood – Internal Audit.

Signed: - *K J Kirkham*

Date: - 1st May 2019