

ASHBY CUM FENBY PARISH COUNCIL

Clerk to the Parish Council Mrs Kim Kirkham

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THERE WILL BE A MEETING OF ASHBY CUM FENBY PARISH COUNCIL ON MONDAY 14TH MAY 2018 AT 7PM IN THE CHURCH HALL

AGENDA

- 18/014 Election of Chairman
Councillors to nominate and elect a Chairman for 2017/18. Chairman then to sign his/her Declaration of Office.
- 18/015 Declaration of Interest (Model Code of Conduct Order 2012)
- (a) To record declaration of Interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- (b) To note dispensation's given to any member of the council in respect of the agenda items listed below.
- 18/016 Election of Vice-Chairman
Councillors to nominate and elect.
- 18/017 Review of Governance/Procedural Documents for Council for the year
To review and agree any amendments/necessary actions on the following: -
- Personnel Committee members.
Risk Management Strategy including any necessary Risk Assessment.
Governance Documents of Standing Orders and Financial Regulations.
Fixed Assets.
Register of Interests.
Website Provision and adherence to new audit procedures for 2017.
Insurance Provision.
Training Criteria
Community Emergency Plan
- 18/018 Questions Raised by Members of the Public (15 minutes) on Agenda Items (under suspension of Standing Orders)
- 18/019 To approve the Minutes of the Meeting held on 12th April 2018
- 18/020 Police Report
- 18/021 Community Led Plan (CLP)
- 17/022 Highways / Public Footpaths / Items Carried Forward
- Footpath (FP89) width between Whitsend and The Thorns.
 - 19/104 Misuse of Land Whitsend.
 - 17/089-1 The Stables – Ashby Hill.

- 17/113-2 General Data Protection Regulation (GDPR).
- 17/122-1 Defibrillator.
- 17/122-4 Highways Quarterly Meetings.
- 17/134-1 Village BBQ – Sunday 8th July 2018.

18/023 Items for Discussion

1. Annual Insurance Renewal 2018/19
2. To consider adding the following link on the website page:
<https://www.postofficesneame.com/>

18/024 Planning Matter

Pending Consideration:

- a) DM/00211/18/FUL – Land off Main Road. Erection of two detached dwellings with garages, a detached stable block and creation of new vehicular entrance.

Approved:

- b) DM/0067/18/FUL – Willow Lakes, Ashby Top Hill Farm, Barton Street. Removal of condition 1 (Temporary Period) pursuant to DM/0159/15/FUL (Retrospective permission for new reception building) to allow permanent siting.

18/025 Clerk's Report

18/026 Future Dates

- Date of Next Meeting – **Monday 4th June 2018 at 7pm**
- Planning Committee Meeting – Wednesday 30th May 2018 at 9.30am in Grimsby Town Hall.

18/027 Audit

- a) To receive update on Internal Audit; agree any necessary actions.
- b) Certificate of Exemption form to be completed.
- c) Annual Governance Statement Approval 2017/18.
- d) Accounting Statement Approval 2017/18.
- e) To agree formal arrangements for inspection of accounts and make necessary arrangements.

18/028 Finance

- HMRC VAT Return 2017/18
- Bank Mandate form.
- To receive a list of Accounts payable up to 14th May 2018 and approve their payment:
 1. Kim Kirkham – Salary.
 2. Southern Electric – Telephone Box.
 3. Annual Insurance Renewal.

Signed: - *KJ Kirkham*

Date: - 8th May 2018