

# ASHBY CUM FENBY PARISH COUNCIL

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Clerk to the Parish Council Mrs Kim Kirkham

Telephone (01472 825131)

e-mail [ashbyparishclerk@btinternet.com](mailto:ashbyparishclerk@btinternet.com)

website [www.ashbycumfenbypc.com](http://www.ashbycumfenbypc.com)

## **THERE WILL BE A MEETING OF ASHBY CUM FENBY PARISH COUNCIL ON MONDAY 8<sup>TH</sup> MAY 2017 AT 7PM IN THE CHURCH HALL**

### **AGENDA**

17/014 Election of Chairman

Councillors to nominate and elect a Chairman for 2017/18. Chairman then to sign his/her Declaration of Office.

17/015 Declaration of Interest (Model Code of Conduct Order 2012)

- (a) To record declaration of Interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared
- (b) To note dispensation's given to any member of the council in respect of the agenda items listed below

17/016 Election of Vice-Chairman

Councillors to nominate and elect.

17/017 Review of Governance/Procedural Documents for Council for the year.

To review and agree any amendments/necessary actions on the following:  
Personnel Committee members.  
Risk Management Strategy including any necessary Risk Assessment.  
Governance Documents of Standing Orders and Financial Regulations.  
Fixed Assets.  
Register of Interests.  
Website Provision and adherence to new audit procedures for 2017.  
Insurance Provision.  
Training Criteria  
Community Emergency Plan

17/018 To approve the Minutes of the Meeting held on 3<sup>rd</sup> April 2017

17/019 Police Report

17/020 Community Led Plan (CLP)

To receive an update from Mr A. Smith (NELC Drainage Officer)

17/021 Highways / Public Footpaths / Items Carried Forward

- Whitsend Farm/The Thorns Footpath width (FP89) / Misuse of Land Whitsend Farm
- 14/110-2 The Stable, Ashby Hill – Enforcement Notice
- 16/048-2 Flooding on the road near the Church
- 16/070-2 Village Green
- 16/098-5 Website – Update Pictures

17/022 Items for Discussion

1. Pothole Fund – Shortlist Locations for repairs 2017/18
2. ERNLLCA Membership Renewal
3. Commemorative Brass Plates
4. Training – ‘Being a Good Councillor’
5. Insurance Quotes and Renewal

17/023 Information Update

1. ERNLLCA Newsletter – April 2017
2. Town & Parish Councils Liaison Committee – Agenda & Minutes
3. CPRE – Spring 2017 issue
4. Countryside Voice – Spring 2017

17/024 Planning Matters

**Application Received:**

- a) DM/0375/17/FUL – Kingsley, Brigsley Road. Change of use from domestic garden to camping site for three mobile camping pods.
- b) DM/1116/16/FUL – 2 Post Office Lane. Demolish existing dwelling and erect two detached dwellings to include attached garages, rooflights and creation of new access.

**Pending Consideration:**

- a) DM/1166/16/FUL – 2 Post Office Lane. Demolish existing dwelling and erect two detached dwellings to include attached garages, roof lights and creation of new access.

**Approved:**

- a) DM/0214/16/OUT – Fenby House, Post Office Lane. Outline application for the erection of a detached dwelling and residential annexe with all matters reserved - Evidence of when ‘Change of Use’ from paddock to garden space was approved.
- b) DM/0188/17/FULA – Wycoller, Third Lane. Erect single storey extension to front include external alterations
- c) DM/0211/17/FUL – Shaws Farm New Bungalow, 3 Ashby Lane. Erection of dormers to front and rear elevations.

**Appeal:**

- a) APP/B2002/W/17/3166465 – Land off Ashby Lane. Erect 7 dwellings and garaging with associated works including an attenuation pond, landscaping, off street parking for uses of the nearby Village Hall and new footpath. (Amended information 10<sup>th</sup> October 2016).

17/025 Clerk's Report

17/026 Future Dates

- Date of Next Meeting – **Monday 5<sup>th</sup> June 2017 at 7pm**
- Planning Committee Meeting – Wednesday 24<sup>th</sup> May 2017 at 9.30am in Grimsby Town Hall

17/027 Audit

- To receive an update on the Internal Audit; agree any necessary actions: -
  1. Audit Commission Form to be completed, agreed and signed
  2. Audit Governance Statement Approval 2016/17
  3. Governance Assertion Approval 2016/17
  4. To agree formal arrangements for inspection of accounts and make necessary arrangements

17/028 Finance

- To receive a list of Accounts payable up to 8<sup>th</sup> May 2017 and approve their payment: -
  - Kim Kirkham – Salary
  - Southern Electric – Telephone Box
  - ERNLLCA Membership Renewal

Signed: - *KJ Kirkham*

Date: - 2<sup>nd</sup> May 2017